



HALLOW PARISH COUNCIL

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Councillors,

You are duly summoned to attend the next meeting of Hallow Parish Council on **MONDAY 11th December 2023** at **7.00 p.m. at the Committee room at the Hallow Village Hall** where the following business will be transacted:

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND.

KINDLY NOTE THAT ACCESS TO THE COMMITTEE ROOM IS VIA THE SIDE ENTRANCE AT THE HALL AND THEN ALONG THE CORRIDOR TOWARDS THE COMMITTEE ROOM – PLEASE DO NOT ENTER VIA THE MAIN ENTRANCE OR DISTURB THE ACTIVITIES THAT ARE TAKING PLACE AT THAT TIME IN THE MAIN HALL

AGENDA

1. Apologies for Absence

2. Declarations of interest and applications for Councillor Dispensations subject to the Localism Act 2011.

3. Public Question Time

Members of the public are invited to give their views and question Parish Councillors on issues which are part of this Agenda, or to raise issues for consideration by the Parish Council at a future meeting.

Please note that individual questions, or statements will be allowed at the discretion of the Chair, they must be concise, and are limited to a maximum of 2 minutes per person.

Public time should NOT be used to raise issues of general maintenance or other routine matters- queries/comments should be addressed to the Clerk at hallowparishcouncil@gmail.com

PLEASE NOTE THAT MEMBERS OF THE PUBLIC WILL NOT HAVE AN OPPORTUNITY TO ASK QUESTIONS, OR MAKE COMMENTS AT ANY OTHER TIME DURING THIS MEETING AND SHOULD REFRAIN FROM DOING SO.

4. Minutes of the Parish Council Meeting of the meeting in November

Approval of the Draft Minutes for November previously circulated.

5. Co-option of new Councillor.

The candidate will be welcomed and invited to ask/receive questions privately. Following that the Nomination, Seconding and voting (by show of hands or paper ballot) will take place.

6. Neighbourhood Development Plan and South Worcestershire Development Plan Matters

Proposal to accept the Planit-X Invoice now that the NDP has gone to Examination.

7. Planning Applications:

7.1 **Planning Application M/23/00963/HP** – Lyndene Main RoadHallowWorcesterWR2 6PH - Refused – Noting only

8. Governance and Financial Matters

8.1 Bank Reconciliation for November

8.2 BACS list for approval

9. Parish Matters

9.1 Proposal to purchase the Christmas Tree on behalf of the Hallow Community group.

9.2 Pavilion – Plumbing issues

10. **Private and Confidential Session.** Council Motion and resolution to move into a closed session without prejudice. To exclude members of the press and public on the grounds that publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) and Schedule 12 of the Local Gov Act 1972

Staffing matters

11. **Scheme of delegation** to agree that the Clerk undertakes any urgent matters or matters that require progression on behalf of the Parish Council. These measure to stay in place until the Parish Council returns to its regular meeting schedule in January

NEXT MEETING: TBC

Agenda published on the 4th November 2023