

**MINUTES OF THE MEETING OF HALLOW PARISH COUNCIL PLAYING FIELD COMMITTEE – held at The Pavilion on
Wednesday September 4th 2019**

Attendance: Cllr Paul Hayes (Chairman), Cllr Lorna Marson, Cllr Malcolm Silvester, Jane Wilson (Scouts) -
[arrived at 8 p.m.] Ann Bowlcott (Former Chairman of PFC) Anne Stark (Clerk to HPC)

Members of the Public: Mrs Andrea Unwin

1. **Apologies for Absence:** Hazel Kemshall (HPC)
2. **Declarations of Interest and Ethical Matters** – None recorded
3. **To receive declarations of Personal (non prejudicial) and Prejudicial Interests in items on this Agenda and their nature.** -None recorded
4. **To consider the adoption of the minutes of the meeting of the Committee held on July 3rd 2019.**
The Committee decided to adopt the Minutes of the Meeting of July 3rd and they were signed by the Chairman – Cllr Hayes. Cllr Hayes suggested that 'Actions be added to Minutes produced in the future.
5. **Finance** – It was noted that 'finance' is no longer relevant to this Committee as the Parish Council is responsible for Playing Field income and expenditure so it will no longer feature on Agendas. **ACTION CLERK**
6. **Risk Assessments** - Reports from the December Inside risk Assessment and the determining of appropriate action has not been completed yet. Mr Purchon and Mr Williams had undertaken this.
Clerk to contact them **ACTION CLERK**
7. **Hallow Play Area** – Cllr Hayes described the work that has been done to date and the schedule for the remainder. Parish Handyman has been asked to paint the fence around the area once the surface repairs are complete (scheduled for 06.09.2019)
8. **Hallow Pavilion**
 - 1) Proposals for storage of equipment and general tidy up inside Pavilion. At a previous meeting, Mr Allen undertook to make provision for the Cricket Club's own equipment to be stored in their container outside the Pavilion – subject to practicability. Clerk to remind him and to contact the Football teams with a view to dealing with the two sets of line marking machinery that are currently inside the building. **ACTION CLERK**
9. **Hallow Playing Field**
 - 1) Cllr Hayes explained the current situation with FiT and that the issue is currently in their hands. And he has suggested several alternatives to them each of which Hallow P.C. would find acceptable. A response is awaited.
 - 2) Update on the closure of the Hallow Playing Field Trust – Cllr Hayes explained the communications that have taken place with the Charity Commission with regard to the closure of the Charity. He awaits their response alongside that of FiT. Mrs Bowlcott requested that the fact that the Playing Field Committee Bank Account with HSBC has now been closed and the balance transferred to Hallow Parish Council account.
 - 3) To consider issues relating to the future maintenance and grass cutting of Hallow Playing Field. It has been established that the most economical means of cutting the grass is to continue to use Smart Cut who also cut The Green.
 - 4) Fencing- It was proposed by Cllr Hayes and seconded by Cllr Marson that this item to be left for six months before further discussion takes place.
 - 5) Cricket pitch netting and possible permanent fencing. – Following a short discussion about errant cricket balls landing in nearby gardens, it was decided that this item need not be considered until the period before the start of the 2020 cricket season (March)
 - 6) New benches – these are now in situ and it was felt that some attention should be paid to their future maintenance.
Clerk to produce the 'Bench Care' leaflet that accompanied their delivery. **ACTION CLERK**
 - 7) Car Boot Sales – The Cricket Club held a successful Sale on Bank Holiday Monday. They have asked if another could be held on either September 21st or 28th. Clerk has confirmed both dates are free but no firm booking has been made.
 - 8) New Universal Booking Form. There was a discussion around some suggestions that had been made to the content by Mrs Bowlcott in the light of her previous experiences. Clerk to revise and send to Committee Members. **ACTION CLERK**

10. Holly Bank

- 1) Grass cutting, hedge cutting and maintenance – this is not currently mown by the contractors responsible for the field. It is thought that the Parish Handyman may have used a strimmer to cut a path on Holly Bank. Mrs Unwin said that the field behind the scout hut has not been cut for about three years. Clerk to investigate. Clerk volunteered to speak to possible source of help with hedge cutting and the like. ACTION CLERK
- 2) Maintenance of BMX / mountain bike course. It has been established that this is rarely used and that further discussion should be deferred for six months.
- 3) Repairs to zip wire equipment – Cllr Hayes described what has already been done with this equipment and the plan for the next visit of the contractor engaged to repair it and replace parts of it.
- 4) Adult Gym Equipment – Mrs Bowlcott and Mrs Unwin explained the difficulties encountered in relation to HVCG making an application for funding. Clerk explained that Sport England is a body which is able to make grants available to parish councils. It was agreed that Mrs Unwin (on behalf of HVCG) would assist the Clerk in making an initial application. Once there is an agreement in principal in place Cllr Hayes will take the Committee's recommendations relative to the number of pieces of equipment and the siting of them to the Parish Council for approval.
- 5) **NEW ITEM** – introduced after the production of this Agenda:
Cllr Hayes explained his 'vision' for the future enhancement of the portion of Holly Bank behind the Scout Hut. Mrs Wilson suggested that the Scouts may be interested in assisting with making this and the future of the BMX track (above 10.2) something which the Group could be involved in under their responsibility to engage with Community Projects. Cllr Hayes asked all present to give the matter some consideration before the next meeting. Mrs Wilson to speak to colleagues with the Scout Group. ACTION ALL.

11. **Parish Hall Car Park** – There was a short discussion around the installation of bollards to stop the 'boy racer' elements gaining access during the night but this was deemed impractical. Mrs Unwin suggested raising the height of the speed bumps currently in place.

12. **Items for inclusion on future Agenda** – Set dates for car boot sales in 2020 ACTION CLERK
There being no other business, the meeting close at 9.10 p.m.

Date of Next Meeting – WEDNESDAY OCTOBER 23rd 2019 AT THE PAVILION BEGINNING AT 7 P.M.