



HALLOW PARISH COUNCIL

hallowparishcouncil@gmail.com

☎ 07813728061

MINUTES

Minutes of the Ordinary Meeting of Hallow Parish Council held on Monday 11th October 2021 held at **Crown Inn at Hallow**

HPC are currently finding a suitable venue to hold meetings difficult due to the suitability of access, lighting, and heating of venues. This meeting was held at The Crown after clarification was received from CALC Worcester that this would be in order, Council however will continue to look for a more suitable venue going forward.

PRESENT: Hazel Kemshall, Malcolm Silvester, James Rose, Jason Walker and Lynne Ambury (Clerk).

In Attendance: There were 7 members of the public present regarding the agenda item of the Hayfields development

Apologies for Absence: Lorna Marson

1. Declarations of interest and applications for Councillor Dispensations subject to the Localism Act 2011.

None

2. Public Question Time

The public asked questions regarding the proposed Hayfields development in Greenhill Lane, as new residents to Hallow they were wanting some background to the Development. After establishing their key concerns, the Chair agreed to provide more information at the Greenhill Lane planning item.

3. Neighbourhood Development Plan and South Worcestershire Development Plan

Cllr Kemshall advised that the SWDP plan has been delayed due to COVID and proposed that the Council monitor the situation and should this plan not be finalised by Spring 2022 a revised NDP plan may be needed to ensure the full coverage in planning matters afforded by a live NDP. Seconded by MS all Cllrs agreed unanimously. Clerk to schedule for a review in Feb 2022.

4. Planning Matters

4.1 Update on Greenhill Lane, application for 55 dwellings and feedback from workshop with Hayfield on Green space

At this point the meeting was suspended, proposed by Cllr Kemshall, and seconded by MS, unanimously agreed, so that Cllrs could explain the history of housing developments in Hallow; and how the Neighbourhood Development Plan (NDP) had been put in place and that the latest development was the NDP site, voted at Referendum in July 2021. The Chair explained about MHDC housing number allocations to villages, and the role of the NDP in



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providing some control to the village in terms of site selection and other important policies like Green Space, and a Design Code. The Chair fed back on the workshop with Hayfield on the public open space for Greenhill Lane, and MS supplied key maps to Cllrs and members of the public.

The public were also advised that all updates would be available in the Parish magazine and how to get the magazine.

The meeting was then reconvened.

Cllr Kemshall proposed writing to Hayfields following the workshop held, for clarification regarding what was discussed and agreed at the workshop, and to raise the issue of density and NDP compliance once again-this was seconded by Cllr MS, all Cllrs agreed unanimously. Chair to action.

4.2 Green Acres21/01538/FUL Green Acres, Shoulton Lane, Hallow

Cllr Kemshall proposed commenting on the application in terms of materials planned due to the minimalistic application, MS seconded, Cllrs unanimously agreed.

4.3 21/01686/HP Pendle, Main Road, Hallow

HK proposed that the Council will support the application, seconded MS and Cllrs unanimously agreed.

4.4 Decision Notices

Planning Permission Decision Notice received- On land including and between Gheluvelt Park, Waterworks Road and Hallow Road, River Severn, Worcester. For noting only.

5. Finance and Bank Reconciliation

Approval of BACS expenditure for September presented to Cllrs signed by HK and JW, with additions added at the meeting to expedite payments, countersigned by HK in presence of Cllrs.

Bank reconciliation for September was presented signed by HK and LA.

HK proposed payments relating to employee salaries, NI and PAYE contributions can be made following agreement of the Chair and Clerk/RFO, where these are in line with the planned budget for these costs. This is in accordance with paragraph 5.6 of HPC Financial Regulations; seconded by JR all Cllrs agreed unanimously.

6. Parish Matters

Cllr Kemshall proposed to proceed with the agreement and terms to purchase the allotment land, a deposit of £1000 would be paid to action the contract with the remaining £9000 is to be paid in due course. JR seconded the proposal and all Cllrs agreed unanimously. Signatories will be Hazel Kemshall and James Rose as their details are already with Hallmark and Hulme.



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Cllr HK proposed that the HPC assist the Scouts with a further £5000 towards the refurbishment of the Scout Hall. MS seconded all Cllrs agreed unanimously. The rationale for further assistance from HPC's Community Infrastructure Levy costs is that costs of materials have increased post covid, and the PC wished to see the Scout Hut improved as soon as possible and to ensure a further 50 Year life.

Cllr HK proposed proceeding with the Section 106 application for play equipment. JR seconded all Cllrs agreed unanimously.

Queens Jubilee HCVG have agreed to take the lead with the planning of the Queens Jubilee in 2022. HPC will assist financially and will look at purchasing bunting, flags and memorabilia for the Hallow School children, subject to any advice received from the Head Teacher, the Chair agreed to confer with the school.

Councillors will attend remembrance Sunday and Cllr Silvester will lay a wreath on behalf of the Council.

HK proposed the purchasing of suitable signing for the playing fields regarding No DOGS ON THE PLAYING FIELDS MS seconded all Cllrs agreed – Clerk to purchase signs.

HK proposed the purchase of the Goal posts for the playing fields. MS seconded all Cllrs unanimously agreed. Clerk to arrange.

HK proposed the purchase of the new park bench with a memorial plaque in remembrance of Ann Stark for the playing field. MS seconded and all Cllrs agreed unanimously. Clerk to purchase.

Cllrs agreed that further work to source a suitable bench for the Green should continue, and MS offered to send information to the Clerk.

HK proposed the purchase of a defibrillator for the playing fields JW seconded and all Cllrs agreed unanimously- Clerk to arrange

HK proposed the purchase of the natural daffodils, seconded by MS agreed unanimously by all Cllrs. Planting across the parish's land assets to be arranged.

HK updated Council on the Risk Assessments and actions to be carried out following their completion. Some remedial work to the Old Churchyard was agreed, MS to action with Rural Garden Services. Clerk to advise on the outstanding actions on Data Protection and Information Management, and JW offered to complete the risk assessment on The Green.

MS requested that the County Cllr Mr Scot Richardson-Brown be invited to the November meeting to discuss highways matters, unanimously agreed and Clerk to action.

The Council did not move into a private session on staffing matters due to lack of privacy at venue.

To be re-tabled for November.



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Meeting closed at 20.50

Next meetings: Monday 15th November 2021 venue to be confirmed

To contact the council: hallowparishcouncil@gmail.com 07813728061