



HALLOW PARISH COUNCIL

Email: hallowparishcouncil@gmail.com

Tel: 07539 638 121

Chair: Hazel Kemshall

Parish Clerk: Julia Hixson

DRAFT Minutes of the Parish Council Meeting of Hallow Parish Council held on Thursday 10th October 2024 at Hallow Village Hall

PRESENT: H. Kemshall; M. Silvester; J. Walker; Heidi Shelton Smith, Joseph Grange, Lynne Ambury, Sheila Nall, Julia Hixson (Clerk) and 6 members of the Public

AGENDA

1. Apologies for Absence were received from Cllr Marson

Chair Cllr Kemshall welcomed the newly co-opted Councillors to their first meeting and advised that formal induction training would be arranged asap to which existing Councillors would also be invited.

Cllr Kemshall explained the code of conduct and meeting process for the benefit of the new Councillors.

2. Declarations of interest and applications for Councillor Dispensations subject to the Localism Act 2011.

Chair Cllr Kemshall explained the importance of declaring interests and pecuniary interests. Cllr Ambury declared an interest in Agenda item 8 and would take part in any discussion but not take part in a vote.

3. Public Question Time

Members of the public are invited to give their views and question Parish Councillors on issues which are part of this Agenda, or to raise issues for consideration by the Parish Council at a future meeting. Please note that individual questions, or statements will be allowed at the discretion of the Chair, they must be concise and are limited to a maximum of 2 minutes per person. Public time should NOT be used to raise issues of general maintenance or other routine matters- queries/comments should be addressed to the Clerk at hallowparishcouncil@gmail.com

PLEASE NOTE THAT MEMBERS OF THE PUBLIC WILL NOT HAVE AN OPPORTUNITY TO ASK QUESTIONS, OR MAKE COMMENTS AT ANY OTHER TIME DURING THIS MEETING AND SHOULD REFRAIN FROM DOING SO.

Mr P Hayes asked for information relating to the planning revisions of the Solar Farm plan because the MHDC planning portal did not contain details of the revision. Cllr Kemshall advised that MHDC has forwarded a link to a letter from Tyler Hill outlining the above. Please see discussion details in agenda item 6 below.

Mr Hayes went on to question Councillor's declarations of interest and funding of village projects. The Chair clarified the position.

Mrs Sylvester wished to discuss the vegetation and paths on Hollybank. But because of the extensive meeting agenda Mrs Sylvester kindly agreed to write to the clerk to request a future agenda item.

4. Minutes of the previous Parish Council Meetings: July 22nd, 2024, October 4th, 2024.

Approval of the minutes from July 22nd was proposed by Cllr Walker and seconded by Cllr Sylvester. Approval of the minutes from 4th October was proposed by Cllr Walker and seconded by Cllr Sylvester.

5. Neighbourhood Development Plan and South Worcestershire Development Plan Matters – updates and NPPF consultation.

Chair Cllr Kemshall explained how the latest update may affect planning and development in Hallow including possible changes to government housing targets and re-classification of green spaces. Cllr Walker commented that the Parish Council's decision to defer any revision to the NDP appeared prudent now given that there is no defined timeline for government changes, that any revision might become invalid and that the SWDP may also be subject to change.

6. Planning Applications and updates:

Chair Cllr Kemshall explained to new Councillors that the PC may comment on planning applications and then monitor ongoing progress. Due to the extensive agenda, Councillors were asked to concentrate on the Solar Farm revisions.

Appeal Ref: 3340042 - Brookfield Shoulton Lane WR2 6PU – noted.

Revised solar farm application- Location of the Substation & Modification of the Planning Application Ref – [M/23/01698/FUL]

Councillors discussed a letter received from MHDC from Tyler Hill relating to the proposed planning revisions including re-routing the cabling to avoid going through the SSSI, moving the substation, animal fencing, wildlife corridor.

Chair Cllr Kemshall advised that both Grimley and Hallow have commented previously. The letter from Tyler Hill suggests they have been in discussion with the planning dept and asked Councillors if they wish to raise further objection to the proposed revisions. Councillors stated that the map and graphics were unclear, and that it was impossible to make an informed decision with due to the lack of clarity and lack of detail contained in the letter. A motion to approach the case officer to seek precise details of the revisions including cable route, noise impact, siting of the sub-station, specification of the build, and clear O/S mapping was proposed by Cllr Ambury and seconded by Cllr Walker.

Planning Inspectorate APP/J1860/W/24/3341156: Conway Moseley Road, WR2 6NH - noted.

Planning Application Consultation M/24/00450/TDC5 Park Acre Church LaneHallowWorcesterWR2 6PF - noted.

To note: decision Planning Application M/24/00676/HP - The Chase Main RoadHallowWorcesterWR2 6LD - noted

7. Governance and Financial Matters

7.1 Bank Reconciliation – examined and approved.

7.2 BACS list for approval – examined and approved.

7.3 Motion to adopt updated financial regs and updated code of conduct – motion to approve proposed by Cllr Ambury and seconded by Cllr Kemshall

8. Speeding - VAS data summary report and minutes from Moseley Road residents meeting 2nd Oct 2024

Consider VAS upgrades and quote for machine upgrades for data capture.

Mr Ganner and the clerk presented a report of speed monitoring from Moseley Road VAS data capture. Mr Ganner recounted details of a meeting he kindly organised in October between residents and West Mercia to discuss speeding in the village and actions to monitor and to reduce. Councillors discussed the proposal and quote to update the VAS machines to capture data at Heath Road and at Church end of the village. The proposal was approved in full, proposed by Cllr Nall and seconded by Cllr Shelton-Smith.

Mr Ganner added that he had volunteers including himself who were prepared to learn to download the data and submit to the neighbourhood speed team on a regular basis for which he was thanked.

9. Parish Matters

(a) Bid by Hallow School for funding for a new forest shelter.

The Head of School added detail to the proposal already put before the Councillors, including details of the monies already raised, the work already done to prepare the area, the volunteers ready to erect the shelter and the benefits to be gained by the children and that any contribution by the Parish Council would be gratefully accepted. Cllr Grange stated that in his experience as a teacher, the events around Covid had reinforced the importance of children learning outdoors. Chair Cllr Kemshall advised that the VAT refund recently obtained by the Parish Council was slightly short of the funding request was available to use (£1205). Councillors discussed the merits of the proposal and agreed to support payment of the full amount of £1229.99, proposed by Cllr Grange and seconded by Cllr Sylvester.

(b) Replacement of playground equipment review

Chair Cllr Kemshall explained that two quotes had been obtained to replace the large piece of equipment. £22,000 and £25,000. Councillors discussed the merits of replacing, updating, repairing and how well used the playground is. Councillors agreed a two-stage approach, to revisit and action the repair quotation from

inspectors Playdale, and to defer discussions of replacement until the 2025 examination had been carried out. Cllr Sylvester suggested hiring a carpenter to make some repairs to equipment boarding. *(Clerk wishes to add that Cllrs agreed to action the repairs for the remainder of the equipment at their meeting on 3rd June 2024 and that this work was due to be completed October 2024) (in addition, the train which has boarding in serious need of replacement was not supplied by Playdale and therefore they will not repair it).* Clerk to revisit original Playdale quote with a view to actioning only what is necessary, and seek carpenter to repair train.

- (c) Insurance renewal review
Councillors reviewed the quotation. All agreed to renewal.
- (d) Handyman - requests and ongoing maintenance report
Clerk reported on equipment, repair needs, suggestions for improvements and areas for consideration as highlighted by the Handyman. Discussion by Councillors resulted in a request for rural Garden services to quote for mowing Hollybank 3-4 times per year, to ask the Lengthsman if he can attend to more areas, and for the ownership and location of the mower mentioned by the Handyman to be established.
- (e) Car park signage – private car park, where to site new signs?
The Chair Cllr Kemshall highlighted issues of vehicles using the car park for evening and overnight parking and that without clear signage, it would not be possible to bring enforcement. Cllrs Grange and Walker agreed to decide where to site the signs in the carpark, the signs are with the Chair, and to liaise with the Lengthsman to erect the signs on posts.
- (f) Siting of spare notice board -
Following discussion, Councillors agreed to site the board at the bus stop opposite the Crown Pub, subject to any necessary permissions required.
- (g) A motion to move into private time to discuss staffing matters.

NEXT MEETING: TBC

Minutes Published on: 21st October 2024