



HALLOW PARISH COUNCIL

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☎ 07973 395 961

DRAFT Minutes of the Annual Meeting of Hallow Parish Council held on Monday December 14th 2020 on the virtual platform known as 'Zoom' at 19:01.

PRESENT: H. Kemshall (Chair) M. Silvester (Vice Chairman), L. Marson; J. Rose;

1. Apologies for Absence: Anne Stark (Clerk & RFO)

The chair reminded all present that Hallow Parish Council has amended the Standing Orders 2017 to enable virtual meetings as required from the date of the Annual Meeting (June 1st 2020) until further notice in accordance with Regulation (6) of the *Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*.

This arrangement will continue for as long as Government Regulations require

2. Declarations of interest and applications for Councillor Dispensations subject to the Localism Act 2011.

LM declared an interest in Item 6b relating to Brownes Way

HK requested dispensation to update on Thorngrove matters JR proposed, MS seconded. Agreed unanimously

3. Public Question Time

No members of the public present.

4. Minutes of the Parish Council Meeting of the meeting of 16th November

Minutes accepted as true record. JR proposed, MS seconded. Agreed unanimously.

5. Neighbourhood Development Plan Matters

HK explained that this was later than planned due to issues with Kirkwells and the lockdown. This has now progressed and should be submitted this week, with the aim of it going to Regulation 16 consultation in January 2021. This will run for 6-8 weeks and is conducted by MHDC. Once this has been completed the NDP has weight within planning processes in future. The examination should then take place in April pending examiners' timelines. This will be followed by a full referendum in June.

6. Planning Applications

a. Decision Notices Received - The White House, Church Lane approved.

b. Application 4 Brownes Way (LM left the meeting)

Single storey extension with a flat roof.

HK proposed support the application, seconded by JR. Agreed unanimously.

c. Decision Thorngrove Poultry Farm

HK reported that the Environment Agency have confirmed approval the application for increased poultry numbers at Thorngrove. The next step will be a full planning application for the buildings to house the additional birds. HPC will continue to work with Grimley Parish on this matter.

d. Early notification Solar Farm boundary of Hallow and Grimley Parishes

Consultation will take place during 2021.

e. Any other planning matters notified since preparation of agenda.

None received.

7. Governance and Financial Matters

a. Report on expenditure-delayed due to absence of Clerk.

October and November wages have been paid.

Chair is keeping record of payments made via cheque to date, and where money is owed.

b. Proposal that Chair assumes Clerk duties and responsibilities where necessary to progress Parish Council business and to carry out such duties until further notice.

This includes talking to the bank about banking matters, as well as legal matters such as the appointment of solicitor to arrange purchase of allotments and completion of precept submission to MHDC. Such tasks are urgent in order that we progress. MS proposed, LM seconded. Voted unanimously.

c. Proposal that advice and assistance be sought from Grimley Parish Council Clerk as required until further notice. Permission to be sought from Grimley PC and Grimley PC Clerk.

LM proposes, JR seconded. Agreed unanimously.

d. Proposal to **not** raise precept for 2021-2022.



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MS proposes, HK seconded. Agreed unanimously.

Precept is the money that parishioners pay via their council tax to support the upkeep of Parish resources. The precept for 2020-21 was £39,500. We have come in under this for the annual spending in the current year and we are secure in reserves.

- e. To set and confirm budget at January meeting.

8. Parish Matters

- a. Brief update from Chair based on previously circulated report (available to public by contacting the Chair).

Public Meeting closed at 19:48.

Members of the public were asked to leave the Meeting in order that confidential matters relating to council staff could be discussed.

9. Meeting Schedule for the remainder of 2020/2021 fiscal year

January 11th; February 8th; March 8th 2021.

Venue – HALLOW C of E PRIMARY SCHOOL – unless otherwise dictated by the Covid-19 Crisis preventing the meetings in person in which case they will be held on a virtual platform.

This Meeting closed at 20:21.