



HALLOW PARISH COUNCIL

hallowparishcouncil@gmail.com

☎ 07973 395 961

DRAFT Minutes of the Annual Meeting of Hallow Parish Council held on Monday November 16th 2020 on the virtual platform known as 'Zoom' at 19:00.

PRESENT: H. Kemshall (Chair) M. Silvester (Vice Chairman), L. Marson; J. Rose;

In Attendance: Cllr Dean Clark

1. Apologies for Absence: Anne Stark (Clerk & RFO)

The chair reminded all present that Hallow Parish Council has amended the Standing Orders 2017 to enable virtual meetings as required from the date of the Annual Meeting (June 1st 2020) until further notice in accordance with Regulation (6) of the *Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*.

This arrangement will continue for as long as Government Regulations require

2. Declarations of interest and applications for Councillor Dispensations subject to the Localism Act 2011.

Cllr Kemshall declared an interest in the item 11c. Requested dispensation to speak but not vote. Proposed LM, Seconded JR. Agreed unanimously.

3. Public Question Time

No members of the public present.

4. Minutes of the Parish Council Meeting of the meeting of 12th October

Draft Minutes postponed until December.

5. Neighbourhood Development Plan Matters

Cllr Kemshall confirmed reg 16 almost completed but delayed due to lockdown restrictions in area of consultant. We await updates as to availability to progress this.

6. District Councillor Update

a) Mango Sign Main road

Report has been sent. Cllr Clarke reported that contesting this would have taken longer than the temporary planning would have been valid.

b) Landscaping Pinchfield Gardens

Cllr Clarke has contacted the developer and not yet received reply. He will continue to monitor the trees in the Spring once it can be seen what has survived the winter and speak with MHDC officers re enforcement if required.

c) Play area Pinchfield Gardens

Cllr Clarke reported the play area appears ready but it is still not open. Awaiting reply from the developer.

d) Other relevant District Council matters

Boundary review of council seats has taken place. The current intention is to reduce the District Council from 36 to 32 councillors, Hallow might be merged with Holt but this is not clear yet and will take time to work through.

New Government planning proposals – media suggests this may be being reconsidered. If this is applied it would likely lead to large increase in housing at Hallow. Cllr Clarke hopes that this will not go through.

7. Planning Applications

a) No planning applications have been received since the last meeting.

b) Decision Notices Received relating to Mango Sign, temporary permission has been granted.

8. Section 106 and Community Infrastructure Levy

a) Update on CIL monies received (information previously circulated to Cllrs)

We have received confirmation from MHDC regarding CIL monies received. Some was received in 2019. We have 5 years to spend these funds and must report on spending to MHDC each year.

Received 2019: £1,257.19 (The Orchard, Moseley Road), and £30,829.47 (Hayfield site)

Received Nov 2020: £2,611.55 (Glynannis) and £15,766.11 (Piper Homes site)

Total: £50,464.32

This money must be ringfenced for CIL related expenditure, which support infrastructure. This is a broad category but it must support the growth in housing in the parish e.g. footpaths, green infrastructure, development of spaces for the village.



HALLOW PARISH COUNCIL

hallowparishcouncil@gmail.com

☎ 07973 395 961

It has not been confirmed if these can be amalgamated for a single project or need to be spent on separate projects. We can fund another body to complete a worthy project. Cllr Kemshall agreed to seek clarification from MHDC officer responsible.

- b) Car parking Playing field/Hall, initial inquiry and quote, type of membrane etc.
Quote shared for expansion of parking along boundary of playing field. Alternative of parking along on Holly Bank to the north of the existing car park to be investigated, as Cllrs are concerned over the potential reduction in size of the sports pitch.
- c) Pavilion-possible providers and specifications.
Cllr Kemshall shared updates on the discussions from the previous meetings. Consideration should be made of re-siting the pavilion to a more convenient location for car parking and access. Agreed Cllrs Silvester and Kemshall would investigate this possibility.

9. Allotments (background information previously circulated)

Cllr Kemshall confirmed that WCC are happy to extend the lease or allow HPC to purchase the allotment site.

Proposal: Hallow PC formally pursues the purchase of the Allotments from WCC, including accepting the legal costs for HPC and WCC in respect of this purchase

Proposed MS, Seconded HK, unanimous vote – pending confirmation of the use of CIL for this cost.

10. Governance and Financial Matters

- a) Report on expenditure and income during Sep and Oct 2020
 - b) Bank Reconciliation
- All financial matters were postponed to a future meeting due to absence of RFO.

11. Parish Matters

- a) Christmas Tree for Green HVCG request. Agreed unanimously.
- b) Nativity display for Green, Church requested the installation of this, and if Covid restrictions will allow, to hold carols on the Village Green. Agreed unanimously.
In the event that items 11a and 11b are able to go ahead, HVCG and Hallow Church will be offered £100 each towards the costs of these activities. Proposed HK, Seconded MS. Agreed unanimously. Cllr Kemshall agreed to liaise with both groups over health and safety matters including Covid 19 guidance and restrictions.
- c) Donation of £500 to Grimley Parish Council in respect of legal costs incurred in responding to Environment Agency.
Grimley Parish Council have experienced high costs of legal advice (under section 137 of the Local Act parishes are able to support other councils with such costs where the issues affects both areas). As the areas affected spans both parishes, Hallow Parish Council will support with the costs of the legal advice to challenge the information provided by the Environment Agency. LM Proposes, MS seconds. 3 agree, 1 abstain (HK).
- d) Cllrs raised issue around development in centre of the village relating to mud on the road, noisy radios and inconsiderate parking by contractors. HK requested issued were emailed to her over the next couple of days and she will consolidate these and pass them on to our District Councillor for consideration by MHDC planning officers.

Public Meeting closed at 20:45.

Members of the public were asked to leave the Meeting in order that confidential matters relating to council staff could be discussed.

Cllrs unanimously agreed to add two further signatories to the parish council account.

12. Meeting Schedule for the remainder of 2020/2021 fiscal year



HALLOW PARISH COUNCIL

hallowparishcouncil@gmail.com

☎ 07973 395 961

December 14th January 11th; February 8th; March 8th 2021.

Venue – HALLOW C of E PRIMARY SCHOOL – unless otherwise dictated by the Covid-19 Crisis preventing the meetings in person in which case they will be held on a virtual platform.

This Meeting closed at 21:21.